



Task Force Meeting April 2024

Tuesday, April 09, 0900-1700
Wednesday, April 10, 0800-1200



TASK FORCE MEETING
Location: Santa Ynez, CA
Host: Santa Barbara County FD
April 9 & 10, 2024

MINUTES

Call to order: 0905 April 9th by Chief Serrano
0900 April 10th by Chief Serrano

Members Present: Task Force

| | | |
|-------------------------|---------------------|------------------------|
| Robert Rezende (SND) | Jason Serrano (BDC) | Matt Brown (CNT) |
| Cathy Johnson (OES) | Cary Wright (KRN) | Jim Henery (ORC) |
| Pedro Arreguin (VNC) | Eric Roberts (LFD) | Derrick Chapman (LAC) |
| Chris St. Pierre (USFS) | Scott Lewis (SCR) | Chris Landry (EDH) |
| Dan Coyle (MNL) | Brian Duffy (TLC) | Dave Semple (CAL FIRE) |

Guests

Jim Johnstone (OES)



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Welcome, Introductions, and Logistics Garrett Huff (SBC)

Moment of Silence for Firefighters and Police Officers LODD

- Zeb Smith. Fritch Volunteer Fire Dept., Fritch, Texas, March 5, 2024
- Roy F. Whitt. Route 504 Volunteer Fire Dept., Olive Hill, Kentucky, March 12, 2024
- Craig M. Konkle. South Bound Brook Fire Dept., South Bound Brook, NJ, March 23, 2024
- Jonathan Van Oeffelen. Los Angeles County Fire Dept., CA, March 24, 2024
- Ronnie Metcalf. Lexington Fire Dept., Lexington, North Carolina, March 29, 2024
- James C. Ward, Jr., Virginia Dept. of Forestry, Charlottesville, Virginia, March 30, 2024
- Michael Vinson. Clinton Fire Dept., Clinton South Carolina, March 31, 2024

****And all Law Enforcement Officers LODD****

Agenda Review and Additions Serrano

- Modified REMS numbering in agenda.

Review and Approval of March Meeting Minutes Rezende

- Motion to approve: Henery, second: Arreguin.

Task Force Update Serrano

- Reviewed BoD meeting in Williams, CA.
- Quarterly Brief was approved.
- Handcrew standards was sent back for revision.
- Participation letter was approved with some writing parameters requested.
- GIS proposals for white papers and portals were all approved.
- MACS 441-1 was approved.
- Dismounted resource tracking white paper was approved.
- Plans of work charters and rosters all approved.
- ITSL/ITSU white paper was approved.

Ops Team Update.....Johnstone



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- Discussion on roster updates: Subcommittee chairs should update Smartsheet and advise Cathy Johnson of any roster changes.
- The BoD meeting was really well done and conducive to networking between the BoD members.

Cal OES Update Johnson

- FOG sales are temporarily suspended due to short staffing at CalOES.
- Trying to keep up with priorities, however, the current short staffing is creating delays.

OSFM SFT Report..... Petty (Rezende on behalf of Petty)

Academy of Excellence Award

- Awarded to San Diego Fire-Rescue Department at the Fresno Training Symposium in March 2024.
- Award recognizes an Accredited Regional Training Program (ARTP) or Accredited Local Academy (ALA) that has exhibited excellence.

Invoicing program

- Invoicing program demo provided January 2024 STEAC. Tutorial video will be made available in coming months.
- Pilot testing to begin soon – SFT seeking interested pilot ALAs/ARTPs – contact Chief Petty, if interested.

Staffing/Promotions

- Chris Fowler, Chief of State Fire Training.

The OSFM website

- The new website seeks to simplify navigation, increase brevity, and aims to be more visually appealing with a modern theme (will match the CAL FIRE site as it looks today).
- SFT will not have direct/immediate publishing rights (there will delays in publishing and updating).
- ALL URL/Document links have been updated.

SFT ID Legacy Look-up site discontinued. The options for obtaining an SFT ID are:

- SFT User Portal allows those with an email to “Retrieve your existing SFT ID” via email.
- Request a new SFT ID via WebForms section of the SFT User Portal (no login required).
- All other inquiries email SFTHelpDesk@fire.ca.gov.

Blueprint 2030

- Presented at October 2023 STEAC, under review.
- BP2020: [Blueprint 2020 Final Jan 2008 .doc \(azureedge.net\)](#).

Annual Report

- [SFT Annual Report FY2022](#).



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CURRICULUM AND CERTIFICATION UPDATES

FC4 – AVAILABLE NOW

- Current Senior and Primary instructors able to teach new curriculum.
- Primary Task Book candidates in process required postmark by **December 31, 2023**.
Fire Control 4A Course Plan (azureedge.net)
Fire Control 4B Course Plan (azureedge.net)

Fire Fighter Survival and Fire Fighter Rescue and RIC Ops – AVAILABLE NOW

- Fire Fighter Survival (2023) Course Plan (azureedge.net).
- Fire Fighter Rescue and RIC Operations Course Plan (azureedge.net).
- FFR and RIC Ops 32.0 hours (formerly RIC Ops) – additional 8.0 hours
Additional IUC Courses for existing instructors for Spring 2024: FFR and RIC Ops IUC (google.com).

Tower Rescue (2021) – AVAILABLE NOW

- Staff Report - Tower Rescue Technician (azureedge.net).

Rope Rescue (2021) – AVAILABLE NOW

- Staff Report - Rope Rescue Technician (azureedge.net).

Curriculum Development

- To submit a curriculum proposal, complete the form template (link: SFT Curriculum Proposal Form) and email to Chief Chris Fowler at Chris.Fowler@fire.ca.gov.
Fire Fighter (2024) – Cadre application period now closed.
BHCA (2024) – Fall 2024.
Driver/Operator (2024) – Underway.
Fire Marshal (2024) – Underway.
Fire Inspector (2024) – Underway.
Plans Examiner (2024) – Underway.
Dive Rescue – *under review*.
Drone – *under review*.
Forcible Entry – *under review*.

Old Business/Projects Updates

- A. FOG ICS 420.1 2022 – Sales – App Update..... Johnson
- a. Current enhancements being built out.
 - b. Latest version should be available today (afternoon or evening).
 - Please complete testing and documentation to improve app.
 - c. The downloadable FOG will be on hold until the 10,000 hard copies are sold.
 - d. Hoping to be able to present to Ops in June.
 - e. New App Beta Test.....Lewis/St. Pierre
 - Effort to educate the app developer on the end-user.
 - Trying to bridge the gap with less “tech savvy” users that are familiar and comfortable with the hard copy manual.



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- B. Additional members to subcommitteesAll
 - a. Motion to table the nominations for Communications Subcommittee until the 410-4 and 410-9 is clarified and updated by Arreguin, Second: Chapman.
 - Aaron Mulhall (Colton Fire)
 - Jason Harper (Waterloo Morada)
 - Serrano: Question regarding how participants of subcommittees that are from non-member agencies and their roles in subcommittees.
 - Is a subcommittee member a voting member if they are not represented at the BoD?
 - Are they voting members?
 - Are they representative of BoD participating agencies?
 - Are they associate advisors?
 - Roberts: 410-4 identifies who belongs to the subcommittees.
 - Serrano: 410-4, 8, and 9 need to have consistent verbiage.
 - Motion to compose a working group of Task Force to propose verbiage of 410-4 and 410-9 on subcommittee participation and voting rights: Brown second: Rezende.
 - ACTION ITEM: Chief Henery and Roberts to work with Chief Johnson on appropriate and consistent verbiage on MACS 410.
 - b. Southern and Northern California Solicitation Letter (Report from BoD) Coyle
- C. FIRESCOPE/NCG
- D. REMS Implementation National Standard Coyle
- E. Structure Defense Guidelines, ICS 600 Adams
 - a. No updates
- F. Structure Fire Operations, ICS-500 Update Henery
 - a. Next meeting in Fresno, April 25-26.
- G. ICS-910, ...(Safety and Wildland) Update Landry
 - a. Meeting this week and working diligently on completing the document.
 - b. Ensuring there are references to standards.
- H. ITSU/ITSL (BoD Report) Brown/Brinsfield
 - a. BoD voted to approve the new position.
 - b. IT will move under Logistics.
 - c. They will adopt FEMA job description.
 - d. OES will need to facilitate the education piece to the State to ensure qualifications are current.



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- I. Assembly Bill No. 2380 and Private Resource Utilization..... Johnstone/Brown
 - a. White Paper Update and Comments (Update).
 - b. Direction was to simply cut and paste the law into the FOG.
 - Brown: There is still a question as to the authority and understanding of personnel on a fire, training, capability, equipment, etc. to any standard.
 - c. Johnstone: Drafted ICS 901 to reflect the actual regulation.
 - ACTION ITEM: Share the ICS 901 document to Task Force with intent to be shared at Ops and BoD.

- J. FIREScope Task Request Form..... Roberts
 - a. Application to current tasks, updates

- K. MACS 400-2 (Document Review) Johnstone/Roberts

- L. 2024 Quarterly Briefings Rezende
 - a. March QB (BoD Report)
 - Add one page to March QB to include recently approved documents.
 - b. Identify Topics for June QB
 - MACS.
 - BoD member in action slide.
 - Great opportunity to look at Interagency Prescribed Burns.

- M. MACS 410-1 MAC Group Procedure. & SOPS MAC Group Procedure.....Johnstone/Semple
 - a. Socialized internally at CalFire. There are some differing opinions and working towards one procedure. Working on creating a document for review.

- N. Standard Wildland Preplan Working Group Tasking Update Duffy/Arreguin
 - a. Working on updating white paper for Task Force review.
 - b. Johnstone: Looking for clarification on CalFire's product and its capability of communicating with NG Scout.

- O. GIS Subcommittee proposals and white papers (BoD Report)Arreguin
 - i. All approved.
 - UAS Collaboration
 - GIS Dashboard



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- GIS Information Portal
- P. TS&R Document Review..... Coyle
 - i. Meeting later this month and working on documents:
 - CICCS/IROC
 - Bridge letter to RTF WG
 - Large Animal Rescue OSD & White Paper
 - Tower Rescue OSD & White Paper
 - Machinery Rescue RTF Letter
- Q. MACS 441-1 Brinsfield

a. Approved by the BoD.

Current BOD Tasking

- A. ICS-800 NFG Addendum (Night HLCO update)..... Semple/Chapman
 - a. Currently working on the tasking.
 - b. Meeting in May and hoping to have it wrapped up for review at Ops in June.
- B. BoD EIT Tasking, Tracking Brown
 - a. White Paper Update and Comments (BoD Report).
 - b. Approved at BoD, no additional reports.
- C. Civil Unrest/URV BoD Tasking..... Landry
 - a. Draft will be finalized today and will be ready for review in May.
- D. Local Government Hand Crew Standards (BoD Report)..... Adams
 - a. Passed on to the wildland subcommittee with the follow BoD tasks:
 - i. Incorporate a suppression module component.
 - ii. Flight crew.
 - iii. CFAA engagement with Lori Lopez and federal partners
 - iv. Annual standardized certification process.
 - b. Johnstone: need to set up a meeting for clarification on leader's intent and to provide a completed tasking form for the wildland subcommittee.
 - c. ACTION ITEM: Set up meeting and form a working group to discuss how to best address these 4 requested items.



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New Business

- A. Review Documents for Ops in June..... All
 - a. FAQ for cancer.
 - b. All TS&R documents.
 - c. Discussion, Holiday in June.
 - d. ICS 500
 - e. AB2380
 - f. Civil Unrest
 - g. ICS800
 - h. QB

- B. Cancer Prevention Subcommittee FAQ Document..... Wright
 - a. Reviewed document.
 - b. ICS 920 Job Aid
 - c. Motion to approve the FAQ to Ops: Chapman, Second: Semple

- C. MACS Exercise Preparation and Discussion Johnson/Brown
 - a. Documents loaded last month in the Smartsheet line 37.
 - i. 209s.
 - ii. Rating process.
 - iii. Score sheet.
 - iv. Prioritization sheet.

- D. HazMat ASO..... Rezende
 - a. Draft white paper to be submitted to Task Force for review prior to May meeting.

- E. Water Rescue Ops Training & SafetyRezende
 - a. Is there a gap between FRA and Technician that could be addressed with training.
 - b. Lewis to bring up to STEAC on Friday for discussion.

Motion to adjourn: Arreguin



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Specialist Groups and Subcommittee ReportsAll

| <u>Health and Safety</u> | <u>Special Operations</u> | <u>Incident Technology</u> |
|---------------------------------|---|--|
| Incident Safety | Technical Search and Rescue | GIS |
| Behavioral Health | Maritime Operations | Predictive Services |
| Cancer Prevention | Hazardous Materials | Communications |
| | REMS | Emerging Information Technology |
| | Lithium-Ion Ad-Hoc – Rezende/Roberts | CAD to CAD |

| <u>Emergency Operations</u> | <u>Air Operations</u> | <u>Training and Education</u> |
|------------------------------------|-------------------------------|--------------------------------------|
| EMS | Aviation Operations | CSFM Training |
| Structure Fire | Unmanned Aerial System | STEAC |
| Wildland Fire | | CICCS |
| Wildland Preplan | | |

Review of Upcoming Task Force Meetings All

2024 Meeting Schedule

- a. May 28 1300hrs/29 MACS Exercise SOPS, Region 6 Op Area Coordinator Meeting- Semple
- b. June 18/19 TF 19/20 Ops, San Francisco – D-Arcy
- c. July 9/10 TF 10/11 BoD, Lake Arrowhead – Serrano
- d. August 13/14, South Lake Tahoe- Landry
- e. September 17/18, San Diego – Rezende
- f. October 8/9, Paso Robles - Duffy
- g. November 12/13, Huntington Beach – Adams/Semple
- h. December 9/10/11 TF 11/12 Ops, Los Angeles City – Roberts
- i. January 14/15 TF, Sacramento, Sacramento City – Lewis
- j. February 11/12, Riverside, CA – Semple
- k. March 11/12, Truckee, CA – Brown
- l. April 8/9, Orange County, CA – Henery



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Future Ops Team and Board of Directors Meetings

2024 Ops Team Schedule and Venues

- June 19 1300, June 20 0800 hrs San Francisco
- September 18 1300, September 19 0800 hrs San Diego
- December 11 1300, December 12 0800 Los

Angeles 2024 Board Meeting Schedule and Venues

- July 10/11, 2024 @ Lake Arrowhead
- October 2/3, 2024 @ Campbell
- January TBD 2025
- April TBD 2025
- July TBA 2025
- October TBD 2025

RoundtableAll